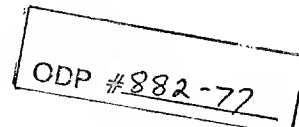


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CC in ODP/OS working group

26 MAY 1977

MEMORANDUM OF UNDERSTANDING

SUBJECT: Establishment of ODP/OS Joint Working Group on Information Systems Security

1. The purpose of this memorandum is to establish guidelines for a joint Office of Data Processing/Office of Security Joint Working Group. This memorandum will serve as the charter and will provide initial direction.

2. The objectives of the Joint Working Group are:

a. To ensure that information systems security problems requiring joint action or coordination of the Office of Data Processing and the Office of Security, Information Systems Security Group are properly identified and solved;

b. To provide a formal channel for the exchange of planning information to enhance the security posture of existing and proposed systems.

c. The primary responsibility will be to identify information systems security problems and resolve such problems, with prompt recommendations to appropriate components for problem resolution.

3. The Joint Working Group will be organized as follows:

a. Co-chairmen, Chief, Information Systems Security Group, Office of Security and Chief, Management Staff, Office of Data Processing, reporting to their respective Office Directors;

b. Co-chairmen will appoint from their respective Offices other such ad hoc representatives as may be necessary as part of joint working teams or task groups formed at the discretion of the ~~planning~~ *working* group.

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4. The Joint Working Group will meet at the request of one of the co-chairmen, but no less than bi-monthly.

5. Documentation required will be an agenda for each meeting, minutes of each meeting, and such formal papers, staff studies, procedures, or standards produced and issued by the line organizations as may be required.

STATINTL CONCURRENCE:

[Redacted Signature]

Robert W. Gardino
Director of Security

9 MAY 1977

Date

STATINTL

[Redacted Signature]

Clifford D. May
Director of Data Processing

26 MAY 1977

Date

Original - Return to OS/ISSG

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